

Banking Archiving Solution

Still going through dusty archive cabinets? Look No Further



Levant Archive Banking is the document archiving solution of LevantNet for the banking industry. It is designed for the Lebanese Banking practice with a focus on the security of the system to conform to the Banking Secrecy Law. It can be adapted to a variety of work scenarios to suit the existing procedures in the bank.

Document Capture

Levant Archive Banking is made of independent modules each designed to archive a specific department / activity of the bank. These modules allow a distributed capturing of the images in their respective departments. Daily documents produced in the branches can be either captured on a centralized or decentralized basis. Data indexes and corresponding images are saved on a local PC or on a central server.

A modular approach

Levant Archive Banking allows the bank to archive all its departments over the time period it chooses. When grouped, these building blocks will add to act as a central archive warehouse. Access to these documents can be easily controlled with the access rights allocated to each user.

Available Modules:

- Department
- Checks (Incoming/Outgoing)
- Head Office
- Legal files
- ATM machines
- Correspondent Banks
- Credit files
- Securities (mortgages, insurance policies, etc.)
- Personnel

Hardware



Document Lifecycle Management

Levant Doc 2.0 is an Enterprise Content Management solution. It designed to process any document type and manage document lifecycles on a user / task basis and on a multinational and interdepartmental basis. It is a multilingual application enabling smart interfacing / integration with more than one existing software at the Bank.

Manual Indexing

The user can enter indexes before or after papers are fed in the scanner. These indexes will serve to search for the scanned document.

OCR Indexing

Zonal OCR can be created provided print quality is high and print is at a specific location.



Featured screen shots

Scanning Parameters

CMG

Reference Number:

Subject:

Scanning Date:

Type Of Document:

Type Of Meeting:

Date Document:

Status:

Valid Until:

BSEC Party:

Language: OCR

Notes:

Sub Group:

Activity:

Transaction Code:

Deal Name:

SPV Location:

Asset Location:

Courier:

Buttons: Scan, Clear, Exit

OCR Screen

OCR

Filter Results By

- Group: ASG
- Keyword: Guide
- Scanning Date: Wednesday, November 19, 2008
- Status: Pending
- Index: ASG
- Language: English
- Type: Fund Research
- Courier
- Date Of Reception: Wednesday, November 19, 2008
- IN/OUT: IN

All Documents All Courier

Buttons: Search, OCR, Clear, Exit

Path:

- C:\Indexes\BSEC\Operations\GMG\DC\20
- C:\Indexes\BSEC\Operations\ASG\OFM\20
- C:\Indexes\BSEC\Operations\ASG\OFM\20

Users, Groups and Access Rights

Setup

Users Groups

Name	Username	Full Name
Default Group	Administrator	Adminis
Administrators		

User Setup

Member Of:

- Default Group
- Administrators

Access Rights

Screens

- Setup
- Type Of Groups
- Groups
- Status
- General Index Screen
- Language
- Type Of Documents
- Staff Names Setup
- Contact Persons
- Broad Asset Class
- Specific Asset Class
- Transaction Code
- Deals
- SPV Location
- Asset Location
- Correspondance
- Library Archiving Form
- Courier Archiving Form
- Staff File A
- JV Archivi
- ASG Archi
- SAG Archi
- FPG Archi
- TBG Archi
- GMG Archi
- CMG Archi
- Direct Scanning
- OCR
- File Search
- Documents Search
- Document Viewer

Buttons: Modify, Clear

ASG Archiving Form Screen Access Rig...

Screens Buttons

- Add
- Modify
- Delete
- Change Group Color
- Copy To Flash Disk
- Search
- Scan
- Print
- Add New Group
- Copy To Hard Disk
- CD Burning

Buttons: Modify, Clear, Clear All, Exit